

# Annexure A

## Steps for entering product details in GEPIR -Bulk

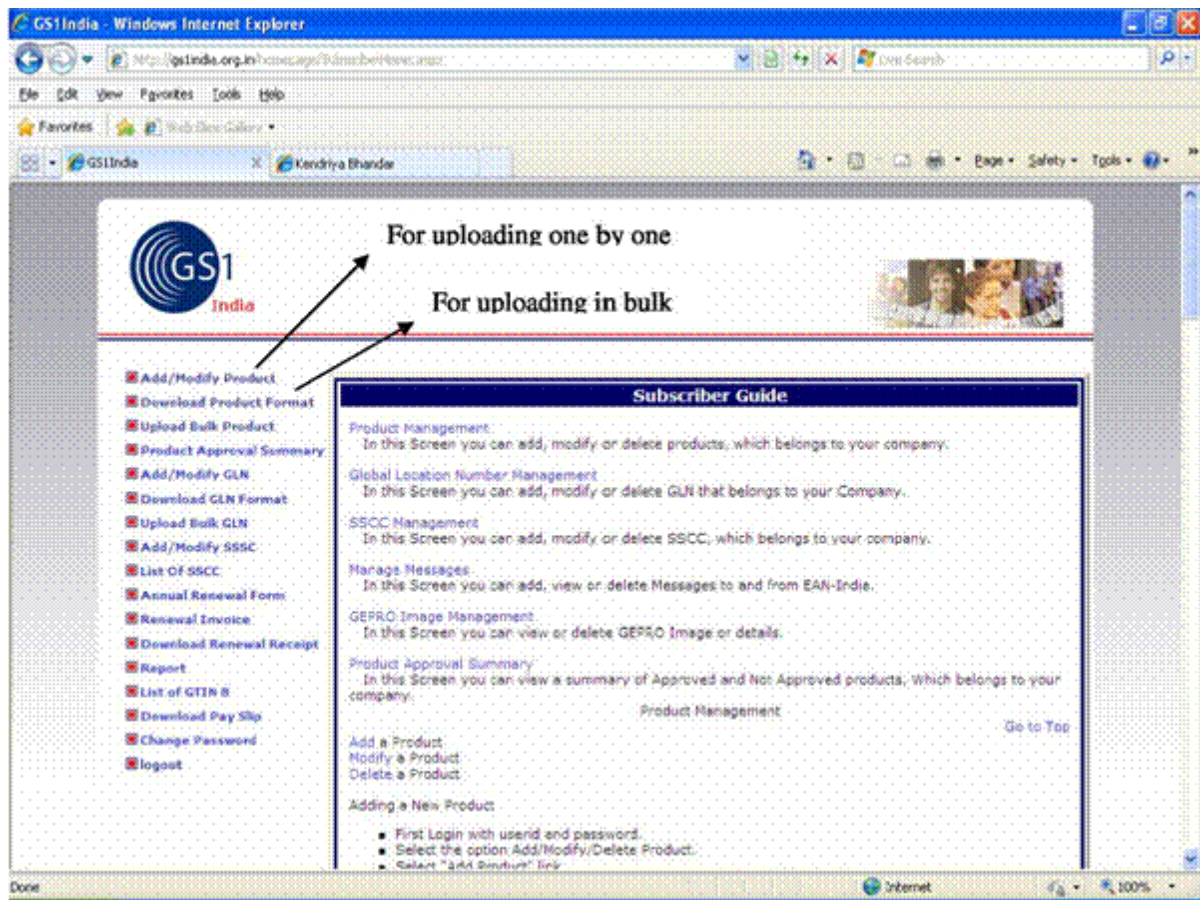
### Step 1: Login to <http://www.gs1india.org.in>

In Subscriber's Login section, under "Username" enter your GS1 company prefix (Allocated by GS1-India) and "Password" your initial password has been mentioned in the registration letter.

Click on Login.

The screenshot shows the GS1 India website in a Windows Internet Explorer browser. The address bar displays <http://www.gs1india.org.in/>. The page features the GS1 India logo and a heading "Enter User Name and Password" with a black arrow pointing to the "User Name" input field in the "Subscriber Login" section. The login form includes a "Password" field and a "Submit" button. Below the login form, there is a link for "Forgot Username/Password?". The main content area describes "The Global GS1 Electronic Party Information Registry" and provides search options: "Search by GTIN, GLN, SSCC & company name", "Search by company by product category", and "Search company for product range". The footer contains copyright information: "Copyright © GS1 India. All rights reserved. Designed and Developed By: Sequentec Solutions Pvt. Ltd."

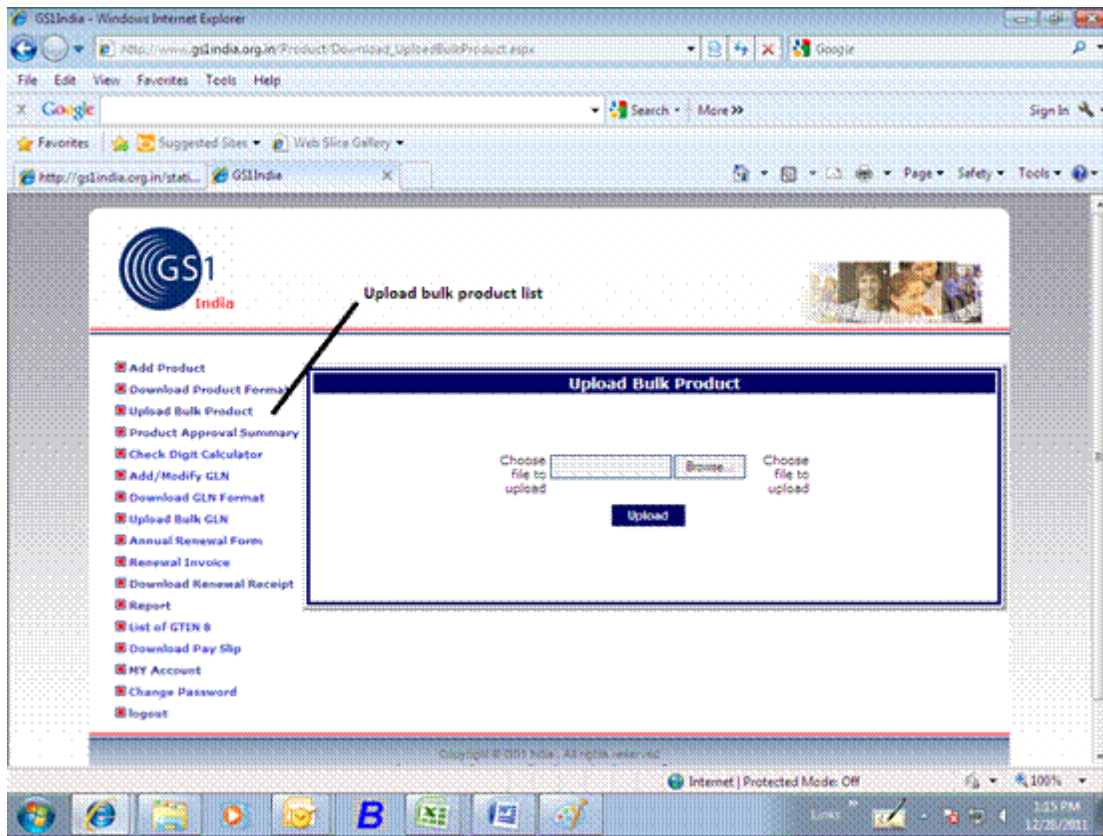
## Step 2: Click on Download Product Format.



Download the excel format and do not change the excel format. You will find three worksheets in the excel file. Enter the data in "Sheet3 as specified in the columns.

Please go through the instructions for entering the data as specified in the first worksheet of the excel format downloaded by you.

**Step 3:** After entering the data, click on the upload bulk product. Before uploading the same, please ensure that all three worksheets exists.



**Step 4:** After uploading, the same shall be checked by GS1 India before publishing on the website which is done generally on next working day. In case of any discrepancy, the email shall be sent by GS1 India else it would be published on the website.